**21st Annual Scientific Meeting**

**HONG KONG UROLOGICAL ASSOCIATION**

**15 November 2015, Sunday**

**SUBMISSION OF ABSTRACT**

To be completed by the Presenter

**Please tick (🗸) the appropriate box : Oral ❑**

## Moderated Poster ❑

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Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Given Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Correspondence Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Abstract Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please note that the abstract form has to be completed according to the format of the sample provided and submit to [**hkua2015abstract@gmail.com**](mailto:hkua2015abstract@gmail.com)before **1 Septembert 2015**

***HKUA reserves the final right to decide on***

***the format of presentation of the abstract***

**ABSTRACT FORM**

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## GUIDELINES FOR Submission of Abstract

1. The presenter **MUST** be a Member of the Hong Kong Urological Association. If you are not yet a HKUA member, please submit your abstract together with a completed Membership Application Form (downloadable from [www.hkua.org](http://www.hkua.org)) and a cheque for payment of annual fee made payable to “HONG KONG UROLOGICAL ASSOCIATION”.
2. Please select preferential presentation format: (1) Oral (2) Moderated Poster (3) Oral / Moderated Poster
3. Abstract must be typed WITHIN the frame provided in the abstract form.
4. The following sub-headings must be used in the content of the abstract:

* Objective
* Patients & Methods
* Results
* Conclusion

1. Tables and figures must be adjusted to fit in the frame of the abstract form.
2. Standard abbreviations may be used (e.g. TURP, PCNL). Other abbreviations must be indicated in parentheses after the first use of the term.
3. The content of the abstract (excluding title, subtitles, names of the authors and institution) MUST NOT EXCEED 200 words.
4. Abstract can ONLY be previously presented but not published.
5. Abstract must be submitted to the Conference Secretariat before 1st September 2015.

**sample**

**(please follow the instructions as stated below)**

**The abstract content MUST NOT EXCEED 200 words.**

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| --- |
| Use **‘Time New Roman’** font for the whole abstract  Use font size 11 and **bold** for the title of the abstract  e.g.**- A decade of radical prostatectomy: From transformation to transcendence**  Names of Author(s) – use font size 10, underline presenter  e.g. - RWM Kan, CF Kan, TCF Li…..  Name of Institution – use font size 10 and *Italic*  e.g*. - Division of Urology, Department of Surgery*  *Queen Elizabeth Hospital, Hong Kong*  Content –all in font size 10; only bold the sub-headings  The following sub-headings must be used:  e.g. -  **Objective**:  To review our 10-year experience……  **Patients & Methods:**  We identified patients ……………………….  **Results:**  We identified 333 patients ………………………  **Conclusion:**  Over the past ten years…………………………………… |